

**DEPARTMENT OF THE AIR FORCE
HQ AIR INTELLIGENCE AGENCY**



AFI 65-401

**AIA
Supplement 1**

1 September 1999

Financial Management

**RELATIONS WITH THE GENERAL
ACCOUNTING OFFICE**

NOTICE: This publication is available digitally on the AIA WWW site at: <http://aiaweb.aia.af.mil/products>.

OPR: HQ AIA/FMP (Ms. Sherri L. Demmel)
Supersedes AFI 65-401, AIA Supplement 1, 22
Aug 1997.

Certified by: HQ AIA/FMP (Mr. Jim H. Chapman)
Pages: 2
Distribution: F

AFI 65-401, 23 March 1994, is supplemented as follows:

This supplement does not apply to Air Intelligence Agency (AIA)-gained Air National Guard or Air Force Reserve units.

SUMMARY OF REVISIONS

Revised to align with current AIA organizational structure.

2.5.1. The Chief, Financial Plans Division (HQ AIA/FMP) is the designated point of contact with the General Accounting Office (GAO). AIA/FMP will:

2.5.1.1. Coordinate with the AIA staff to determine the office of primary responsibility (OPR) and offices of collateral responsibility (OCR) for GAO visits and requests for information.

2.5.1.2. Provide guidance to the AIA staff and AIA Commander concerning release of information and documents to GAO.

2.5.1.3. Monitor and evaluate AIA replies to GAO inquiries to ensure that the replies are responsive.

2.5.1.4. Request approval from the appropriate office when release of information requested by GAO requires approval by Headquarters Air Force.

2.5.2. The AIA Commander, HQ AIA staff offices and subordinate units are authorized to receive GAO representatives after initial contact through AIA/FMP. To prepare and assist with the visits, OPRs, staff offices and subordinate units will:

2.5.2.1. Advise AIA/FMP by message within one workday after receiving notice of a GAO visit (include purpose and proposed time and, or date).

2.5.2.2. Advise AIA/FMP if the timing of a GAO visit should be changed to avoid local scheduling problems.

2.5.2.4. Ensure that personnel involved in discussions with GAO are thoroughly familiar with the procedures governing release of information to GAO.

2.5.2.5. Invite representatives from the local comptroller and Air Force Audit Agency offices to attend GAO entrance and exit briefings.

2.5.2.6. Advise AIA/FMP by message of the major points covered by the exit briefing.

JOHN A. THOMPSON JR., Colonel, USAF
Financial Management and Comptroller